

Vendor Reservation Form
Greater Southeast Management District
Celebrating Our Businesses - A Community Event
Saturday, December 12, 2009

Company: _____

Street Address: _____

City, State, Zip: _____

Contact Person: _____

Day Phone: _____ Evening Phone: _____

Cell Phone: _____ E-Mail: _____ Fax: _____

Best Method of Contact: Day Phone ____ Evening Phone ____ Cell Phone ____ Email ____

Please complete the appropriate section:

Description of Items to be sold

1. _____
2. _____
3. _____

Description of Services Provided

Full payment is due with submission of reservation form. Deadline for all reservation forms including Release Waiver, and Indemnity Agreement and payment is by Friday, November 27, 2009.

The Greater Southeast Management District (GSMD) will provide:

1. Tented Space
2. Uniform Identification Sign (outside signage is permitted)

Vendor is responsible for tables and chairs. All reservations must be approved in writing by the GSMD. Vendors will receive written confirmation of approval within 10 business days.

Vendor Rental Agreement
Greater Southeast Management District
Celebrating Our Businesses - A Community Event
Saturday, December 12, 2009

RENTAL SPACE FEES:

Rental Fee: \$200 – 10x10 Booth Space with tent

Rental space fees are payable by check or money order due with submission and acceptance of reservation form.

CANCELLATION BY VENDORS:

As occupancy of the event space is the essence of the agreement, no refunds shall be made of any registration fees after acceptance.

FORCE MAJEURE:

In case of cancellation of the event or unavailability of the event space for specified use due to war, governmental action or order, act of God other than weather, fire, strike, labor disputes, or any other cause beyond Greater Southeast Management District control, this agreement shall terminate, and the exhibitor shall be entitled to the return of the rental fee for the event space less the pro rata share allocable to the event space of the expenses incurred by Greater Southeast Management District in connection with the event. Refund of the rental fees as provided in this section, shall be the exclusive remedy of the exhibitor against Greater Southeast Management District or anybody else in the case the event is canceled or rescheduled or the event space is unavailable for use. In case of damage to the exhibitor through war, governmental action or order, act of God, fire, strike, labor disputes, or any other cause beyond Greater Southeast Management District control, the exhibitor expressly waives liability and releases Greater Southeast Management District of and from all claims for damage and agrees that Greater Southeast Management District shall have no liability whatsoever.

SALE OF PRODUCT:

Vendors are responsible for all their cash transactions, sales taxes, and personal cash needs. Only products on the application can be sold.

GOVERNING LAW:

This agreement shall in all respects be governed by the law of the State of Texas.

SPACE ASSIGNMENTS: The Greater Southeast Management District has complete control of event diagrams and space assignment. The Greater Southeast Management District reserves the right to make modifications on event diagrams which are believed to be accurate but only warranted to be approximate. Further, Greater Southeast Management District reserves the right to assign space(s) in such a manner as it deems appropriate, notwithstanding the foregoing.

USE OF SPACE:

The Greater Southeast Management District reserves the right to restrict exhibits which, because of safety, noise, method of operation, materials, or for any exhibit, which, in the opinion of Management, may detract from the general character of the event as a whole. The Greater Southeast Management District reserves the right to prohibit any equipment that is deemed unsafe or appears to be unreasonable in The Greater Southeast Management District's judgment. All equipment and heavy machinery must be cleared in advance with Greater Southeast Management District staff.

**Greater Southeast Management District
Celebrating Our Businesses - A Community Event
Saturday, December 12, 2009**

INSTALLATION

1. Load in for all vendors will be assigned as follows:
Saturday, December 12, 2009: Between the hours of 8:00 a.m. and 10:00 a.m.
2. Hours of operation are: **Saturday, December 12, 2009 – 10:00 a.m. – 6:00 p.m.**
3. Load out will commence immediately upon close of show and completed by 8:00 p.m. Saturday, December 12, 2009.

Any items unclaimed by the Exhibitor as of 8pm will become the property of Greater Southwest Management District.

Vendors are responsible for leaving their area free of litter and debris..

AMENDMENTS

The Greater Southeast Management District reserves the right to make changes to these rules as the Greater Southeast Management District sees fit.

All exhibiting companies agree that they and their employees will abide by these rules and by any additions and/or amendments, that the Greater Southeast Management District shall put into effect, and that they will remain as exhibitors as long as they maintain strict compliance with these rules that have been formulated in the best interest and for the protection of the exhibitors as well as the Greater Southeast Management District and its representatives. In any interpretation of the rules, we reserve the right to accept or reject any reservation for any reason we determine in the best interest of the Greater Southeast Management District. Your Rental Fee will be refunded if your application is rejected. Your payment in full must accompany the application. When accepted, you will be notified with a signed copy, returned as acknowledgment of reservation and deposit.

SIGNED AND AGREED UPON BY: _____

VENDOR BUSINESS NAME FOR ID SIGNAGE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

Jason McLemore
Executive Director
Greater Southeast Management District

Dr. Teddy McDavid
Economic Development Chair
Greater Southeast Management District

Booth# _____